

**Illinois Early Learning Council Executive Committee
ELC Membership/Governance Workgroup
November 9, 2020, 1:30-3:30 PM**

Join via [Webex](#)

Meeting Number/Access Code: 133 291 7178

Meeting Password: ruMP9jeWu22

If joining by phone, dial: 1-312-535-8110

In attendance:

Karen Berman, Phyllis Glink, Dan Harris, Theresa Hawley, Jamilah R. Jor'dan, Jesse Ruiz, Sara Slaughter, Josie Yanguas, Maggie Koller

Minutes

I. Welcome and Introductions (5 minutes)

Phyllis Glink welcomed everyone to the meeting and noted the goal of today's meeting is to shift to a discussion of membership and then focus on the unanswered questions within the Governing Principles. Maggie Koller and Jamilah R. Jor'dan from GOECD were asked to lead the discussion.

II. Determine New Process for Developing the Recommended Membership List (70 minutes)

- a. Diverse Racial/Ethnic and Geographic Representation
- b. Identify Buckets of Expertise Desired with Slots
 - i. Erikson Institute's BBLF & MFEF Leadership Development Programs
 - ii. Governor's Early Childhood Funding Commission Members
 - iii. Leadership Pipeline
 - iv. Parent Representation/Child Care Provider Representation

ELC Membership/Governance Workgroup members reviewed the slots for members as defined by statute and listed in the Governing Principles and recommended individuals to add to the list for consideration by the Governor and his Appointments Team. Discussion topics included: the need to add child care providers (private providers, center-based care, home-based care, family child care) across the State; the importance of communicating to members that sit on other bodies the need/responsibility to connect the work across councils as a function of their seat on the ELC; and the need for onboarding for existing and new ELC members.

c. 65 Total Seats: Revisit to Reduce the Number of Participants?

It was decided that 65 would remain the maximum number of members to ensure diversity across categories and diversity of thought in each Committee.

III. Outstanding Discussion Items: Governing Principles (35 minutes)

- a. Staffing and Structure

- i. Elimination or Reduction of Subcommittees?
 - ii. Process for Selecting Subcommittee Chairs (non-ELC members)
 - iii. Cost Implications
 - iv. End of Year ELC Calendar
- b. Open Meetings Act (OMA) – Need Legal Guidance ASAP
 - i. Are Committees comprised of full ELC members only?
 - ii. Are Subcommittees comprised of full ELC members only?

Members discussed the need to revisit the goal or purpose of subcommittees. On one hand, if the current subcommittees are meeting their purpose they can remain; if they are not, they can be eliminated. Contrarily, it was argued that subcommittees are needed to provide specific perspectives on topics that sit within their larger committee (i.e. health and community systems under the Integration & Alignment Committee). The importance of a Health Subcommittee, including a focus on mental health, especially due to COVID-19, was noted. The importance of aligning committee work with the Administration's priorities was discussed. Adding staffing support at the state level to support committee work that aligns with the Administration's priorities and to help with cost was discussed. It was noted that we need to revisit to the legal interpretation of the Open Meetings Act. From there, the Administration can make decisions about ELC staffing and structure.

- iii. Guidance for Committee Response to Comment Opportunities (ex. HVTF)

This agenda item was not discussed.

- IV. Timeline & Next Steps (10 minutes)
 - a. Finalizing Governing Principles
 - i. Final Edits
 - ii. Racial Equity Framework Review
 - iii. Workgroup Final Review – What is the desired process?
 - iv. Review by Legal: Who?
 - v. Executive Committee Review and Vote to Approve

Next steps: Maggie Koller and Jamilah R. Jor'dan will prepare the list of recommended members to the ELC and make the final revisions to the Governing Principles; the Administration will gather additional input on the Open Meetings Act that will allow for clarification of language throughout the Governing Principles; the national BUILD representatives will provide input on Illinois' racial equity framework; individuals in the Membership/Governance Workgroup will be given the opportunity to make changes using tracked changes; legal will conduct a review; and then the Executive Committee will be given a copy and will vote to adopt the Governing Principles.

- V. Adjourn

It was decided that this group will not meet again to discuss the Governing Principles or Membership; next steps will be handled by GOECD and the Governor's Office and via email with this Workgroup. The meeting was adjourned.